

DATE: 1/10/2023
TIME: 3:31 – 4:51 p.m.
RE: Planning and Development Subcommittee Meeting (PDSC)
ATTENDEES: Tom Fleming, Diane Jones, Scott Schorling, Rick Turley, Troy Bliss, Aaron Ehle, Francis Robbins, Kate Morgan, Cameron Singh

Begin Meeting Record 1/10/2023

Agenda Item #1:

Meeting Minutes from December 6, 2023

- Board Member Jones suggested amendments to the minutes drafted from the December 6, 2023 meeting. All present Board Members voted unanimously to approve the minutes as amended.

Agenda Item #2:

Airport Governance Study

- Board Members discussed compiling a memo or other material to provide input to the Commission regarding this study, but first would like to have clarification on the Commission's role and what the rest of the process will look like with an expected timeline.
- Rick Turley shared a PowerPoint presentation from a researcher who completed his PhD dissertation on airport governance in August 2023 by analyzing airports and using criteria of economic viability. This study showed that having an autonomous structure contributed to the success of airports, with about 15% of the economic contribution being explained by the presence of a Single-Function Management Organization.
- Airport-wide organizational changes would ideally include more staff and resources. Structural changes which allow more autonomy from political turnover or bureaucratic processes would allow staff more time to focus on the Strategic Plan.
 - Turnover of airport staff and elected officials has reduced institutional knowledge and increased workloads for existing staff.
 - The City Managers of Fort Collins and Loveland jointly decided to hire a permanent Airport Director after the decision-making process for the Governance Study has been finalized.
 - Implementing an Airport District would provide the highest level of autonomy but would likely take the longest to implement as the first of its kind in Colorado.
- Questions to the Commission from the PDSC include:
 - What is the process for determining the outcome of this study?
 - How can the PDSC facilitate this process?

Agenda Item #3:

Airport Commission Survey

- Board Members reviewed the survey and suggested the following modifications:
 - On question 4 of the survey, remove “and extremely important to our community”.
 - Add an “explanation” section for each question.
 - Include a question gauging how the last eight years have gone.
- Board Members requested that the purpose of the survey be determined before distributing it and that the Director uses it as an opportunity to learn about the Commissioners by prompting individual discussions with each of them.

Agenda Item #4:

Open Discussion

- Board Member Fleming suggested that staff get involved in commuter train discussions to pursue having a stop at the airport and highlight FNL as a multi-modal transportation site.

End Meeting Record